



**Centre de ressources communautaires
RIDEAU-ROCKCLIFFE
Community Resource Centre**

Overbrook • Forbes • Carson Grove • Manor Park
Lindenlea • Rockcliffe • New Edinburgh



I. JOB INFORMATION

Position Title: Social Harvest Intern

Reports to: Anti-poverty Project Officer / Social Harvest Lead

Job Type: 18-week contract, part-time (3 days/week)

Apply by: Friday, May 1st, 2020

Start date: Tuesday, May 19th, 2020

Wage: \$14+ /hour (commensurate with experience)

II. PROGRAM SUMMARY: Social Harvest - A Social Enterprise and Community Garden

Who are we?

Social Harvest is a small social enterprise and seasonal community garden supported by the infrastructure of an urban greenhouse in Forbes. The Rideau-Rockcliffe Community Resource Centre parents this initiative.

What do we do?

We address food insecurity in our community through a range of activities (coming 2020):

- Offering workshops on urban agriculture to improve food literacy skills;
- Host a seasonal community garden to facilitate access to fresh and nutritious produce;
- Provide work experience for youth seeking transition to employment through internships;
- Support our partnered food security organizations the MarketMobile and the Good Food Box.

Why do we do it?

We recognize food insecurity is a serious public health issue with complex roots. We believe that access to fresh and nutritious food should not be a privilege, but a right. We want to contribute to the larger solution by providing our piece of the puzzle and creating real social impact within our community.

How do we do it?

To support our operations financially, we sell a range of premium microgreens! Our products are fresh, local, nutritious, and follow organic practices. Our programming activities benefit from all the proceeds generated through our sales.

III. JOB SUMMARY

Under the supervision of the Anti-poverty Project Officer / Social Harvest Program Lead, the Social Harvest Intern will assist with the day-to-day operations of the greenhouse and contribute to the business development of the social enterprise.

IV. ELIGIBILITY

As a Social Harvest Intern, you will gain horticultural skills, microgreen expertise, entrepreneurial skills, and knowledge of community development principles.

You will receive 60 hours of pre-employment training before commencing the work placement. You can apply if you meet the criteria to become a participant of the Youth Job Connection – CORE program, including:

- Be between the ages of 15 and 29
- Be unemployed
- Have a SIN Number
- Be a resident of Ontario and eligible to work
- Not enrolled in full-time education or training
- Not have an active service plan with another Employment Ontario service provider
- Provide a Police Check

V. PRIMARY DUTIES & RESPONSIBILITIES

A. Microgreen Production

- Plant and tend to plants
- Harvest microgreens when ready,
- Package and label finished product
- Report signs of insects or disease damage
- Sterilize seeds and equipment
- Clean work area
- Monitor climate controls

- Take pictures of product and operations

C. Other duties

- Complete forms and records to document activities
- Assist with logistics of events and activities
- Work closely with community partners and residents
- Reports regularly to supervisor and as required

B. Social Harvest – Marketing

- Develop content for social media platforms

VI. JOB REQUIREMENTS

A. Knowledge:

- Post-secondary education in horticulture, food science, or plant biology (desirable)
- Knowledge of issues and challenges facing low income and diverse communities
- Knowledge of local food systems and principles of food security
- Clear understanding of issues of poverty, diversity and marginalization

B. Competencies:

- Ability to work flexible hours, including weekends
- Ability to perform repetitive tasks and lift 50 lbs
- Fluency in French or English is required; bilingualism an asset
- Ability and willingness to:
 - Be helpful, respectful, approachable and team-oriented (Collegiality)
 - Take ownership of work, do what is needed, follow through (Initiative)
 - Plan ahead, manage time well, be on time, be cost conscious, think of better ways to do things (Efficiency)
 - Be receptive to feedback, be willing to learn, embrace continuous improvement (Coaching ability)

Please send your resume by 4:30 pm on Friday, May 1st, 2020 to the attention of the Rideau Rockcliffe Community Resource Centre HR department at RH-HR@crcrr.org. We thank all the candidates for their interest, however only selected candidates for an interview will be contacted.