



**Centre de ressources communautaires  
RIDEAU-ROCKCLIFFE  
Community Resource Centre**

Overbrook • Forbes • Carson Grove • Manor Park  
Lindenlea • Rockcliffe • New Edinburgh



## I. JOB INFORMATION

**Position Title:** Social Harvest Intern

**Reports to:** Anti-poverty Project Officer / Social Harvest Lead

**Job Type:** 18-week contract, part-time (3 days/week)

**Apply by:** Friday, May 1<sup>st</sup>, 2020

**Start date:** Tuesday, May 19<sup>th</sup>, 2020

**Wage:** \$14+ /hour (commensurate with experience)

## II. PROGRAM SUMMARY: Social Harvest - A Social Enterprise and Community Garden

### Who are we?

Social Harvest is a small social enterprise and seasonal community garden supported by the infrastructure of an urban greenhouse in Forbes. The Rideau-Rockcliffe Community Resource Centre parents this initiative.

### What do we do?

We address food insecurity in our community through a range of activities (coming 2020):

- Offering workshops on urban agriculture to improve food literacy skills;
- Host a seasonal community garden to facilitate access to fresh and nutritious produce;
- Provide work experience for youth seeking transition to employment through internships;
- Support our partnered food security organizations the MarketMobile and the Good Food Box.

### Why do we do it?

We recognize food insecurity is a serious public health issue with complex roots. We believe that access to fresh and nutritious food should not be a privilege, but a right. We want to contribute to the larger solution by providing our piece of the puzzle and creating real social impact within our community.

### How do we do it?

To support our operations financially, we sell a range of premium microgreens! Our products are fresh, local, nutritious, and follow organic practices. Our programming activities benefit from all the proceeds generated through our sales.

## III. JOB SUMMARY

Under the supervision of the Anti-poverty Project Officer / Social Harvest Program Lead, the Social Harvest Intern will assist with the day-to-day operations of the greenhouse and contribute to the business development of the social enterprise.

## IV. ELIGIBILITY

**As a Social Harvest Intern, you will gain** horticultural skills, microgreen expertise, entrepreneurial skills, and knowledge of community development principles.

**You will receive 60 hours of pre-employment training before commencing the work placement. You can apply if you meet the criteria to become a participant of the Youth Job Connection – CORE program, including:**

- Be between the ages of 15 and 29
- Be unemployed
- Have a SIN Number
- Be a resident of Ontario and eligible to work
- Not enrolled in full-time education or training
- Not have an active service plan with another Employment Ontario service provider
- Provide a Police Check

## **V. PRIMARY DUTIES & RESPONSIBILITIES**

### **A. Microgreen Production**

- Plant and tend to plants
- Harvest microgreens when ready,
- Package and label finished product
- Report signs of insects or disease damage
- Sterilize seeds and equipment
- Clean work area
- Monitor climate controls

- Take pictures of product and operations

### **C. Other duties**

- Complete forms and records to document activities
- Assist with logistics of events and activities
- Work closely with community partners and residents
- Reports regularly to supervisor and as required

### **B. Social Harvest – Marketing**

- Develop content for social media platforms

## **VI. JOB REQUIREMENTS**

### **A. Knowledge:**

- Post-secondary education in horticulture, food science, or plant biology (desirable)
- Knowledge of issues and challenges facing low income and diverse communities
- Knowledge of local food systems and principles of food security
- Clear understanding of issues of poverty, diversity and marginalization

### **B. Competencies:**

- Ability to work flexible hours, including weekends
- Ability to perform repetitive tasks and lift 50 lbs
- Fluency in French or English is required; bilingualism an asset
- Ability and willingness to:
  - Be helpful, respectful, approachable and team-oriented (Collegiality)
  - Take ownership of work, do what is needed, follow through (Initiative)
  - Plan ahead, manage time well, be on time, be cost conscious, think of better ways to do things (Efficiency)
  - Be receptive to feedback, be willing to learn, embrace continuous improvement (Coaching ability)

Please send you resume by 4:30 pm on Friday, May 1<sup>st</sup>, 2020 to the attention of the Rideau Rockcliffe Community Resource Centre HR department at [RH-HR@crcrr.org](mailto:RH-HR@crcrr.org). We thank all the candidates for their interest, however only selected candidates for an interview will be contacted.